

*Virginia*  
**DOR**  
DEPARTMENT OF PROFESSIONAL AND OCCUPATIONAL REGULATION

11. Have you ever been subject to a disciplinary action imposed by any (including Virginia) local, state or national regulatory body?
- No ☐  
 Yes ☐ If yes, please provide a certified copy of the final order, decree or case decision by a court or regulatory agency with lawful authority to issue such order, decree or case decision.
12. Which **one** of the following options qualifies you as a Real Estate Board Certified Pre-licensure Education Instructor?
- ☐ **Option 1.** A baccalaureate degree, a Virginia real estate broker's license and two consecutive years of discipline-free active real estate experience immediately prior to application. **Please attach a college transcript verifying your degree and provide your employment history for the last five years in the table below.**
- ☐ **Option 2.** An active Virginia real estate broker's license and five consecutive years of discipline-free active real estate experience immediately prior to application. **Please provide your employment history for the last five years in the table below.**
- ☐ **Option 3.** Qualified experts in a specific field of real estate who will teach only in the area of their expertise. You must have at least three years of active experience in your area of expertise. **Please attach proof of your expertise including, but not limited to, educational transcripts, professional certificates and letters of reference.**
- Field of Expertise:
- ☐ Appraisal  
☐ Brokerage  
☐ Finance  
☐ Law  
☐ Principles and Practices of Real Estate

#### Employment History

Name & Address of Employer	Dates of Employment		Specific Nature of Employment
	Start	End	
	(MMM - YY)	(MMM - YY)	

13. I, the undersigned, certify that the foregoing statements and answers are true, and I have not suppressed any information that might affect the Board's decision to approve this application. I will notify the Department if I am subject to any disciplinary action prior to approval of this application. I also certify that I understand, and have complied with, all the laws of Virginia related to Real Estate under the provisions of Title 54.1, Chapter 21 of the *Code of Virginia* and the *Real Estate Board Regulations*.

Signature \_\_\_\_\_ Date \_\_\_\_\_

Σ State law requires every applicant for a license, certificate, registration or other authorization to engage in a business, trade, profession or occupation issued by the Commonwealth to provide a social security number or a control number issued by the Virginia Department of Motor Vehicles.